



Board of Directors Meeting Minutes

Thursday, September 19, 2024

at 5:30pm

264 Welland Ave, Suite 103, St. Catharines

BOARD OF DIRECTORS

CALL TO ORDER

Chris Ventura called the meeting to order at 6:20 pm.

ESTABLISHMENT OF QUORUM

Present: Andrew Bassingthwaighte, Timothy Nelles, Peter Fraser, Chris Ventura, Kelly Pilato, Faith Scott, Fred Cipryk, Tara McKendrick (ex officio), Clayton Roenspiess (via Zoom)

Regrets: None

Recorder: Sherry Falconer

DECLARATIONS OF CONFLICT

No conflict of interest was declared.

AGENDA

Moved by: Timothy Nelles

Seconded by: Kelly Pilato

That the Agenda for the Board Meeting of September 19, 2024 be adopted as circulated.

Carried.

MINUTES OF PREVIOUS BOARD MEETING

Moved by: Andrew Bassingthwaighte

Seconded by: Fred Cipryk

That the Minutes of the Board Meeting held Thursday June 20, 2024 be adopted as circulated.

Carried.

Moved by: Andrew Bassingthwaighte

Seconded by: Kelly Pilato

That the Board RECEIVE the Open and Closed Session minutes of the Board Meeting from August 22, 2024 for information.

Carried.

REPORT FROM THE EXECUTIVE DIRECTOR

Tara McKendrick, Executive Director, CMHA Niagara Branch, provided a Report from the Executive Director. Updates since the report was provided included:

- On September 30th, CMHA-Ontario will be visiting in Niagara at the 264 Welland Ave address for a tour and the board is invited for lunch at Johnny Rocco's at 12:30pm to meet them as well, please let Tara or Sherry know if you are able to attend.
- HART hub – all the partners continue to meet, and the letter of intent will identify CMHA Niagara as the lead agency for administration (lease agreements, back-office finance support, etc) with the idea of having referrals sent to our agency for our various programs. The partners went for a tour at QUEST and there is a perfect space on the second floor to hold the “clubhouse” model for the hub. The client focus will be on the most difficult to serve, homeless along with other medical and mental health issues, this is a result of some of the harm-reduction sites closing. In Niagara the site at Positive Living is not closing and is located across the street from QUEST. Final applications are due October 31 and decision made in November to start in Jan/Feb/March of 2025.
- There is no update with regards to the Board By-laws, Sherry will send an email to the lawyer to follow up and ensure the October deadline is still on track.
- The meeting with Fedcap went very positive and a few suggestions were provided and they were noted by their new management.
- IS posting will be for a manager and the department will work as Tier 1, 2, 3. Avakian's Computers continues to provide Tier 2 and 3 support.
- Board members are reminded about the Grape and Wine Parade on September 28th, please let Tara, Sherry or Karen know if you can attend and a shirt will be provided.
- CLT continues to struggle because one Clinical Manager is on medical leave and a possible retirement in the short future. This would leave a team of two with one of the managers recently hired. HR continues to seek appropriate applicants.
- Victoria Fiddes, Lead, Data and Evaluation submitted her resignation as well as the Safety and Facilities Coordinator, Natalie Polich. Both have accepted positions in different fields and are sad to leave our agency.

Board members discussed several aspects of the Report and Tara provided the above information to clarify the information.

Moved by: Kelly Pilato

Seconded by: Fred Cipryk

That the ED Report for September 2024 BE RECEIVED for information.

Carried.

CONSENT AGENDA

The items on the Consent Agenda were discussed above in the Committee of the Whole Meeting.

NEW BUSINESS

Moved by: Andrew Bassingthwaighte

Seconded by: Faith Scott

The board gave several ideas for possible presentations during the board calendar year which included:

- Accreditation
- NOHT-Niagara
- Client Story (testimony) or CFAC
- Various Programs provided by CMHA-Niagara (i.e. MCRRT)
- Strategic Plan (each pillar)

That the Board **APPROVE** the Governance Committee recommendation the Board Chair sign the United Way Agency Funding Agreement as presented and adopt the 2024-25 Board of Directors Calendar.

Carried.

OTHER BUSINESS

The Board of Directors was reminded to complete the meeting survey concluding **EVERY** meeting.

NEXT MEETING

The next combined Committee and Board meeting will be held October 17, 2024 at 5:30 pm, at 264 Welland Avenue, St. Catharines.

ADJOURNMENT

Andrew Bassingthwaighte moved to adjourn the meeting at 7:31 pm, Chris Ventura seconded the motion.