

## Committee and Board of Directors Meeting Minutes

Thursday, May 16, 2024  
at 6:00 p.m.

264 Welland Ave., St. Catharines ON  
Hybrid - Zoom

---

### COMMITTEE OF THE WHOLE

#### CALL TO ORDER

Andrew Bassingthwaighte called the meeting to order at 6:00 p.m.

#### LAND ACKNOWLEDGEMENT

The land acknowledgement was read by Chris Ventura. Chris Ventura provided details respecting the Moose Hide Campaign which can be found at [oosehidecampaign.ca/](http://oosehidecampaign.ca/) and handed out Moose Hide pins for Board members.

#### ESTABLISHMENT OF QUORUM

Present: Andrew Bassingthwaighte, Fred Cipryk, Peter Fraser, Clayton Roenspiess, Faith Scott, Chris Ventura, Christopher Yendt

Staff: Debbie Alder, Kristen Dyell, Judy George, Heather Gillespie, Tara McKendrick, Executive Director (ex-officio), Bruno Lizzotti, Maggie Penca

Regrets: Timothy Nelles, Kelly Pilato

Recorder: Chris Ventura

#### DECLARATIONS OF CONFLICT

No conflict of interest was declared.

#### PRESENTATION

Debbie Alder, Court Support Worker, and Kristen Dyell, Clinical Supervisor, provided a presentation respecting the Court Support Program. Topics of the presentation included:

- Court Support Services
- Goals
- Components of the Program
- Referrals
- Navigating the Justice System

- Mental Health Drug Treatment Court (MHDTC)
- Vision of the MHDTC
- Court Diversion
- Eligibility for Diversion
- Application Procedure
- Court Processes
  - o Crown Response
  - o Pre-Court Meetings
- Outcomes
- Other Specialized Courts in Niagara
  - o Indigenous Peoples Court
- Release from Custody Program

The Board asked information related questions and thanked staff for their presentation.

Andrew Bassingthwaighe asked for general consent to reorder the Committee agenda to accommodate staff present to the following order: Service Quality/Outcomes Committee, Finance Committee, Governance Committee. General consent was received.

### **SERVICE QUALITY/OUTCOMES COMMITTEE**

Heather Gillespie and Bruno Lizzotti presented the Q4 Reports – Client and Staff for information. Board members asked informational questions.

The Committee received the reports for information by general consent.

### **FINANCE COMMITTEE**

Judy George presented the Q4 financial reports, 2024-25 annual budget, performance indicators, and income statements.

Moved by: Peter Fraser

Seconded by: Fred Cipryk

Be it resolved that the Committee **RECOMMEND** that the Board **APPROVE** the 2024-25 Budget as presented; and

Be it further resolved that the Board **REQUEST** that management provide regular updates on mitigation efforts meant to bring the budget to balance by March 31, 2025.

**Carried.**

Judy George requested that the Board schedule a special Finance Committee & Board meeting on June 11, 2024 at 5:30pm virtually to undertake the auditors report for the 2023-24 fiscal year. The Committee provided general consent on the request.

Tara McKendrick provided information respecting a Board request regarding auditor services, advising the Board that there is no legislation or by-laws that require CMHA Niagara to

undertake a new request for proposal (RFP). The decision to undertake a new RFP is at the behest of the Board.

The Committee received the remaining reports for information by general consent.

### **GOVERNANCE COMMITTEE**

Tara McKendrick presented the ONCA Consultant Recommendations to the Committee for review.

Moved by: Andrew Bassingthwaighte

Seconded by: Clayton Roenspiess

Be it resolved that the Committee **RECOMMEND** that the Board **STRIKE** an ad-hoc Committee of the Governance Committee to review changes to the CMHA Niagara By-laws as recommended;

Be it further resolved that the ad-hoc Committee **CONSIDER** accessible language when reviewing the changes as presented; and

Be it further resolved that the Committee **COMPLETE** its work ahead of the Ontario Not-for-Profit Corporations Act enforcement deadline in October 2024.

**Carried.**

Tara McKendrick provided information respecting the Niagara Ontario Health Team Collaboration Agreement to the Board.

The Committee received the remaining reports for information by general consent.

### **ADJOURNMENT**

There being no further business, the Committee of the Whole meeting adjourned at 8:21 p.m.

### **BOARD OF DIRECTORS**

#### **CALL TO ORDER**

Andrew Bassingthwaighte called the meeting to order at 8:22 p.m.

#### **ESTABLISHMENT OF QUORUM**

Present: Andrew Bassingthwaighte, Fred Cipryk, Peter Fraser, Clayton Roenspiess, Chris Ventura, Christopher Yendt

Staff: Tara McKendrick, Executive Director (ex-officio)

Regrets: Timothy Nelles, Kelly Pilato, Faith Scott

Recorder: Chris Ventura

## **DECLARATIONS OF CONFLICT**

No conflict of interest was declared.

## **AGENDA**

Moved by: Fred Cipryk

Seconded by: Peter Fraser

That the Agenda **BE APPROVED** as circulated.

**Carried.**

## **MINUTES OF PREVIOUS BOARD MEETING**

Moved by: Chris Yendt

Seconded by: Peter Fraser

That the Minutes of the Board Meeting held Thursday April 18, 2024, **BE APPROVED** as circulated.

(Abstained: Fred Cipryk, Clayton Roenspiess) **Carried.**

## **REPORT FROM THE EXECUTIVE DIRECTOR**

Tara McKendrick, Executive Director, CMHA Niagara Branch, provided a Report from the Executive Director for information.

Moved by: Chris Yendt

Seconded by: Fred Cipryk

That the Report from the Executive Director for May 2024 **BE RECEIVED** for information.

**Carried.**

## **CONSENT AGENDA**

Moved by: Peter Fraser

Seconded by: Chris Yendt

Be it resolved that the information items in the consent agenda **BE RECEIVED** for information.

**Carried.**

## **NEW BUSINESS**

Moved by: Chris Ventura

Seconded by: Peter Fraser

Be it resolved that the Board **ACCEPT** the following recommendation of the Finance Committee:

Be it resolved that the Board **APPROVE** the 2024-25 Budget as presented; and  
Be it further resolved that the Board **REQUEST** that management provide regular updates on mitigation efforts meant to bring the budget to balance by March 31, 2025.

**Carried.**

Moved by: Clayton Roenspiess

Seconded by: Fred Cipryk

Be it resolved that the Board **ACCEPT** the following recommendation of the Governance Committee:

Be it resolved that the Board **STRIKE** an ad-hoc Committee of the Governance Committee to review changes to the CMHA Niagara By-laws as recommended;

Be it further resolved that the ad-hoc Committee **CONSIDER** accessible language when reviewing the changes as presented; and

Be it further resolved that the Committee **COMPLETE** its work ahead of the Ontario Not-for-Profit Corporations Act enforcement deadline in October 2024.

**Carried.**

#### **OTHER BUSINESS**

Tara McKendrick provided information respecting the upcoming Annual General Meeting of the CMHA Niagara Membership on June 20, 2024 following the unveiling of the CMHA Niagara Donor Wall. Ms. McKendrick also advised that all Board members are invited to the unveiling of the Donor Wall event and event invitations were sent out.

#### **NEXT MEETING**

The next combined Committee and Board meeting will be held June 20, 2024 at 6:30 pm, at a Johnny Rocco's Restaurant, 271 Merritt St, St. Catharines.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:37 p.m.