



**Canadian Mental
Health Association**
Niagara
Mental health for all

UNION JOB POSTING # 735

Position Title:	<u>Employment Counsellor</u>	Vacancies:	<u>1</u>
Workgroup:	<u>Longer Term Services</u>	Posting Date:	<u>May 17 – May 23, 2024</u>
Status:	<u>FT Contract</u>	Start Date/	<u>Immediate – December 31, 2024</u>
		End Date:	
Hours:	<u>35-hours per week</u>	Salary Range:	<u>\$27.36 - \$35.06 per hour</u>

About CMHA Niagara

CMHA, Niagara is a non-profit, charitable organization committed to promoting mental wellness and to improving the lives of people in its service area who have mental illness as well as their families. CMHA Niagara achieves its mission through a number of programs and services.

CMHA, Niagara is committed to a recovery philosophy which focuses on the potential for people with mental illness to lead full, productive and engaged lives in their communities. The Branch works in partnership with many others who share in the commitment to supporting the broad determinants of health.

Position Summary

The Employment Counsellor provides life skills guidance and defined support (as noted in job functions) to individuals with a mental illness and/or other disabilities (e.g. concurrent, dual diagnosis) living in the community. The intent is to ensure client safety and to assist individuals to become self-sufficient in the community in keeping with the principles of recovery.

Essential Job Functions

- Assists service users to identify, evaluate, and achieve personal vocational goals and overcome barriers, which have or may interfere with employability.
- Supports service users in the pursuit of academic upgrading or vocational opportunities.
- Develops partnerships with local employers, employment services, community training programs, and social agencies for the provision of employment opportunities.
- Develops and implements promotional material and presentations to encourage involvement in the program that targets participants, businesses, organizations, and referral sources.
- Works with businesses and social agencies in developing unpaid training opportunities for participants.
- Participates in the intake and referral process and ensures proper documentation and files are maintained and up to date for each individual.
- Inputs all information into required data systems.
- Discusses challenging individuals with the Program Manager and the team; participates in case conferences and progress reports with the members of the team.

Essential Job Requirements

- Successful completion of a university undergraduate degree program in the human service field or accredited community college diploma in the human service field.
- 2 – 3 years of employment experience in the mental health field.
- Relevant registration with a regulated body is highly preferred.
- Minimum Level 1 Behavioural Competencies (Canada’s Substance Abuse Workforce) for all Support and Outreach positions.
- Certified in the following safety courses: Crisis Intervention (i.e. NVCI, Safety Care, CPI or Safe Management), Standard First Aid – CPR C - AED, Suicide Prevention (ASIST), Mental Health First Aid, and Concurrent Disorder Support.
- Strong written and verbal communication and organizational skills.
- Verifiable computer and technological proficiency, including the use of Microsoft Office applications.
- Must have access to a reliable personal vehicle.
- Current valid Class ‘G’ driver’s license.
- A satisfactory Vulnerable Sector Screening (Police Check).
- Proof of COVID-19 vaccination or verification that you are unable to be vaccinated.
- Actual life experience and/or lived experience with mental illness or addictions would be considered an asset.
- Bilingualism would be an asset.

CMHA Niagara is a culturally competent organization and is committed to building an inclusive community that respects the dignity and independence of candidates with multicultural and diverse backgrounds, multilingual abilities, and experience with the 2S&LGBTQQIA+ community. Candidates with multicultural and/or diverse backgrounds would be considered an asset.

CMHA Niagara is committed to providing accommodation for persons with disabilities. Please see the AODA section of our website at, www.cmhaniagara.ca for further details or contact our Human Resources department for any information in an alternate format.

If you are interested in applying for this position, it is your responsibility to ensure your application is received by Human Resources no later than 4:00 p.m. on May 23, 2024.

Email: hr@cmhaniagara.ca

Please insert **#735 Employment Counsellor and your full name** into the subject line when emailing.

Our Mission

Our purpose is to strengthen mental wellness in the Niagara community.

Our Vision

A Niagara where mental health is recognized, supported and optimized.

Values

Service Respect Integrity Teamwork Competency