

## Board of Directors Meeting Minutes

Thursday, March 21, 2024

at 5:30pm

IN PERSON – 264 Welland Ave, St. Catharines

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### CALL TO ORDER

- Andrew Bassingthwaighte called the meeting to order at 5:59 pm.

### LAND ACKNOWLEDGEMENT

- The land acknowledgement was read by Andrew Bassingthwaighte. Tara added the NOHT has made significant progress with increasing positive health outcomes with our Indigenous partners from the Native Friendship Centre and has grown into a good relationship. There is still room for more growth, but progress has been made.

### ESTABLISHMENT OF QUORUM

Present: Andrew Bassingthwaighte, Timothy Nelles, Peter Fraser, Chris Ventura, Kelly Pilato (via Zoom), Faith Scott, Tara McKendrick (ex officio), Maggie Penca, Karen Marazzo

Regrets: Christopher Yendt

Recorder: Sherry Riddick

### DECLARATIONS OF CONFLICT

- No conflict of interest was declared.

### PRESENTATION – Fundraising Report – Karen Marazzo

- The presentation was very well received, and Karen highlighted about grants, the donor wall, third party events, BINGO, Wellness For All and social media. The donor wall will be officially unveiled on June 20<sup>th</sup> from 5:00pm-6:00pm. All board members are encouraged to attend public events, since it raises awareness in the Niagara community. It was suggested to have a yearly fundraising goal and be reported to the board. Tara thanked Karen for taking the reins and doing a great job getting the fundraising numbers back up since COVID. Karen left the meeting at 6:40pm.

## **AGENDA**

- The agenda was distributed with no changes.

Moved by: Chris Ventura

Seconded by: Faith Scott

**That the Agenda for the Board Meeting of March 21, 2024 BE ADOPTED as circulated.**

Carried.

## **MINUTES OF PREVIOUS BOARD MEETING**

- The minutes of the previous board meeting were distributed.

Moved by: Tim Nelles

Seconded by: Kelly Pilato

**That the Minutes of the Board Meeting held Thursday February 15, 2024 BE ADOPTED as circulated.**

Carried.

Andrew Bassingthwaighte abstained from the vote.

## **CONSENT AGENDA**

- There was one item ratified from the Committee Agenda at this time. A motion to increase the Executive Director's salary of 2.5% in line with all of the staff as of April 1, 2024.

Moved by: Chris Ventura

Seconded by: Peter Fraser

**That the Executive Director salary BE INCREASED by 2.5% beginning April 1, 2024.**

Carried.

## **REPORT FROM THE EXECUTIVE DIRECTOR**

- Tara McKendrick, Executive Director presented her report to the board. Board members asked questions and discussed the report.

Moved by: Faith Scott

Seconded by: Kelly Pilato

**That the Executive Directors Report for March 2024 BE RECEIVED for information.**

Carried.

## **NEW BUSINESS**

- Finance Auditor RFP – A new auditor is not required currently. Tara will inquire with Judy in Finance if a RFP is required and if not, the board members recommend staying with the current Auditing agency, MNP. The next Finance Committee meeting should be discussing further details.

## **OTHER BUSINESS**

- **Link to Meeting survey:** <https://www.surveymonkey.com/r/FYRSVZ3>

## **ADJOURNMENT**

Andrew Bassingthwaighte moved to adjourn the meeting at 7:56 pm, Faith Scott seconded the motion.