

Board of Directors Meeting Minutes

Thursday, February 15, 2024

at 5:30pm

IN PERSON – 264 Welland Ave, St. Catharines

CALL TO ORDER

- Chris Ventura called the meeting to order at 6:00 pm.

LAND ACKNOWLEDGEMENT

- The land acknowledgement was read by Chris Ventura and he stated that Brock University has developed a co-curricular program named Indigenous Plus to enhance First Nations, Métis and Inuit Students' experience at Brock.

ESTABLISHMENT OF QUORUM

Present: Timothy Nelles, Peter Fraser (via Zoom), Chris Ventura, Kelly Pilato, Faith Scott, Tara McKendrick (ex officio), Judy George, Heather Gillespie, Bruno Lizzotti, Kristen Dyell

Regrets: Andrew Bassingthwaighte, Christopher Yendt

Recorder: Sherry Riddick

DECLARATIONS OF CONFLICT

- No conflict of interest was declared.

PRESENTATION – Programs/Services – Kristen Dyell

- The presentation was very well received, and all of the members felt informed about the safe beds program. Kristen left the meeting at 6:44pm.

AGENDA

- The agenda was approved by all.

Moved by: Faith Scott

Seconded by: Kelly Pilato

That the Agenda for the Board Meeting of February 15, 2024 be adopted as circulated.

Carried.

MINUTES OF PREVIOUS BOARD MEETING

- The minutes were approved by all.

Moved by: Tim Nelles

Seconded by: Faith Scott

That the Minutes of the Board Meeting held Thursday January 18, 2024 be adopted as circulated.

Carried.

CONSENT AGENDA

- There are no items to be ratified from the Committee Agenda items at this time.

REPORT FROM THE EXECUTIVE DIRECTOR

- Reminder of the fast approaching **Wellness for All** fundraising and awareness event coming up on Tuesday February 27, 2024. Attendance is encouraged, as well as for Board members to recruit and encourage attendance from their networks, family and friends. Last day for tickets to be purchased is February 20, 2024 at the Events section of CMHA webpage through Eventbrite.
- ED will be participating in a day of **Cultural Safety Awareness at the Fort Erie Native Friendship Centre** on February 13, 2024, along with other Niagara Ontario Health Team (NOHT) partners. This workshop is by invitation to the NOHT partners and an activity supporting the work of the NOHT as a collaboration.
- Reminder of scheduled CMHA Niagara's Talk Today **event on February 29, partnership with Ice Dogs** and a mental health awareness event. The more people we have present the bigger public impact. Tickets are discounted for CMHA participants, and each ticket comes with a CMHA Niagara toque (while quantities last). Board members are asked to connect with Sherry or Karen to purchase tickets for themselves, family and friends (all welcome!).
- ED participated in an interview with **Janice Arnoldi for her radio show "Life Unscripted"**, which is aired on 610 CKTB on Sundays and available on her website and iHeart radio platforms. The interview can be listened to here: <https://lifeunscripted.ca/find-possibilities-and-hope-from-personal-stories-about-mental-health/>
- ED participated in an interview with **Carrie Zeffiro from YourTV** for her show "What's New" to highlight Wellness for All event and share information about CMHA programs and services. No link available at this time.

- On February 20, 2024 we will welcome **Maggie Penca to CMHA Niagara as our Director of Quality and Strategy**. Maggie comes to us with exemplary skills and experience (most recently as Manager of Homelessness Services at Niagara Region) and demonstrating the enthusiasm, values and personal characteristics our team and this role require. Welcome Maggie!
- Senior Leadership has scheduled an offsite meeting with a facilitator on March 5, 2024. One goal is to consider the new Strategic Plan and identify recommended **operational objectives for fiscal 2024-2025**. These recommendations will be for Board consideration and approval, and to help inform ED Performance measurements/goals for 2024-2025. It is anticipated that a draft recommendation identifying goals will be shared with the Board at the March Board meeting.
- The agency became aware of a **potential privacy breach**, involving employee personal information, on January 19, as brought to our attention by a previous employee. Guidelines relevant to the situation were followed, and notice was sent to the potentially impacted individuals. The letter sent to impacted individuals is uploaded to the portal for Board reference and outlines the details and actions taken. To date, there have been no subsequent concerns or actions needed. We have received notice from the Officer of the Privacy Commissioner of Canada that our report was received, reviewed, and has been closed. There is no further follow up recommended unless a new concern or consequence of this incident emerges.

Moved by: Kelly Pilato

Seconded by: Tim Nelles

That the ED Report for February 2024 be accepted.

Carried.

NEW BUSINESS

- Chris spoke about board recruitment and asked if any members wanted to be part of an interview panel. Faith has agreed to assist Andrew and Chris, they will create 3 questions for pre-interviews with the six candidates.

OTHER BUSINESS

- **Link to Meeting survey:** <https://www.surveymonkey.com/r/FYRSVZ3>

ADJOURNMENT

Chris Ventura moved to adjourn the meeting at 7:50 pm, Faith Scott seconded the motion.