

Board of Directors Meeting Minutes

Thursday, December 21, 2023

at 5:30pm

IN PERSON – George’s Greek Village
535 Queenston St, St. Catharines

CALL TO ORDER

- Andrew Bassingthwaighte called the meeting to order at 5:53 pm.

LAND ACKNOWLEDGEMENT

- The land acknowledgement was read by Andrew Bassingthwaighte

ESTABLISHMENT OF QUORUM

Present: Andrew Bassingthwaighte, Timothy Nelles, Peter Fraser, Chris Ventura, Tara McKendrick (ex officio), Christopher Yendt, Kelly Pilato

Regrets: Faith Scott

Recorder: Sherry Riddick

DECLARATIONS OF CONFLICT

- No conflict of interest was declared.

PRESENTATION

- There was no presentation at this time.

AGENDA

- The agenda was approved by all.

Moved by: Chris Yendt
Seconded by: Tim Nelles

That the Agenda for the Board Meeting of December 21, 2023 be adopted as circulated.

Carried.

MINUTES OF PREVIOUS BOARD MEETING

- The minutes were approved by all.

Moved by: Peter Fraser

Seconded by: Tim Nelles

That the Minutes of the Board Meeting held Thursday November 16, 2023 be adopted as circulated. Carried.

CONSENT AGENDA

- There are no items to be ratified from the Committee Agenda items at this time.

REPORT FROM THE EXECUTIVE DIRECTOR

- CMHA's largest annual fundraiser is scheduled for Tuesday February 29, and the committee is hard at work with preparation. At this time, there is a need for donations to be used for raffle and other prizes and **Board members are asked to identify and possibly solicit donations from their networks**, or provide contact information to staff to contact. An email will be sent to Board members with flyer attached for this purpose. Also, a reminder to Board members to mark the date in their calendars and to please plan on attending. Sherry will send the link out to purchase tickets to the event, along with an information page to all board members.
- The **donor recognition wall** has been completed at 264 Welland Ave and is fully visible in the front entrance of this location. Some donors who are recognized have been in to take pictures and videos to share with their social media. A donor recognition open house, to "reveal" the wall and thank donors will be planned for Spring 2024.
- Clinical Manager Terri Jackson has submitted her **resignation**, effective December 22, 2023, to support her pursuit of private clinical practice. Terri will be missed, and is wished much success in her new endeavor. Recruitment efforts are in progress to fill this position.
- **National crisis line "988"** was launched on November 30, 2023, across Canada and is being operated by Distress Centre Niagara in Niagara Region. It is being advertised and marketed as a crisis line for individuals with suicidal ideation/risk, or others who are worried about someone who may be having suicidal thoughts. ED has attended webinars and meetings with CMHA National and been in contact with Distress Centre Executive Director. Unfortunately, very little is known at this time about impact on current services and Distress Centre is preparing messaging for partners, and CMHA will work with Distress Centre to determine care pathways and referrals for our mutual clients and families.

- The new payroll system (UKG) will be rolled out and go live July 1, 2024. Other CMHA branches are already using this same system in York, Simcoe, Manitoulin and they speak very highly of the customer service they have received.
- The Strategic Plan final report is scheduled to be on the January board agenda for approval.

Moved by: Kelly Pilato
Seconded by: Chris Ventura

That the ED Report for December 2023 be accepted.

Carried.

NEW BUSINESS

- None at this time

OTHER BUSINESS

- **Link to Meeting survey:** <https://www.surveymonkey.com/r/FYRSVZ3>

ADJOURNMENT

Andrew Bassingthwaighte moved to adjourn the meeting at 6:09 pm, Chris Yendt seconded the motion.