



BOARD OF DIRECTORS MEETING / AUDIT REVIEW & RESULTS MEETING

MINUTES

Tuesday, June 8, 2021 at 5:30 p.m.

Zoom - Virtual Meeting

CALL TO ORDER

Christopher Yendt called the meeting to order at 5:38 p.m.

WELCOME TO GUESTS

Guests Elaine Read, MNP Partner, and Alexa Moore, MNP Senior Manager, were welcomed to the meeting.

WELCOME TO LEAH JEFFERY

Christopher Yendt introduced Leah Jeffery. Leah provided some background about herself and stated that she was looking forward to working with the Board during this next step on her CMHA journey.

ESTABLISHMENT OF QUORUM

Present: Andrew Bassingthwaighte, Sarah Cacilhas, Leah Jeffery, Matthew Mahler, Lindsey Marois, Dawn Shickluna, Chris Ventura, Christopher Yendt, Tara McKendrick (ex officio)

Guests: Judy George, Alexa Moore, Elaine Read

DECLARATIONS OF CONFLICT

No conflict of interest was declared.

AGENDA

Moved by: Dawn Shickluna

Seconded by: Andrew Bassingthwaighte

That the Agenda for the Board Meeting of June 8, 2021 be adopted as circulated.

Carried.

NEW BUSINESS

- Audit Results Report

Judy George introduced the auditors. Elaine Read, Partner on the audit, remarked that it was hard to believe that the same situation as last year existed where the auditors were unable to be on site. She thanked Judy and her team. The audit report was pre-circulated. No concerns were found. The audit is substantially complete. Subsequent events will be reviewed after the statements have been approved.

The Treasurer complimented Judy and her team. He stated that it was reassuring to know that the information that is provided, and reviewed, quarterly is of a high standard.

- Review of March 31, 2021 Draft Audited Financial Statements

Judy shared her screen with the pre-circulated draft audited statements. She provided a detailed review of the Statement of Operations and Changes in Fund Balance. The Statement of Financial Position was also reviewed. The cash position is very healthy but, as discussed during the Q4 financial review, significant funds will be returned to the Ministry. Chris Ventura asked about the Cash-Trustee account. Judy explained that the big increase was due to the receipt of funding for the Niagara Ontario Health Team in 2021.

Moved by: Matthew Mahler

Seconded by: Chris Ventura

That the audited financial statements be presented at the AGM on June 24, 2021 as presented.

Carried.

- 2020-21 Schedule F - Declaration of Compliance

The President introduced the Schedule F Declaration of Compliance with the MSAA. Judy was asked to provide a quick overview of the MSAA. The Multi-sector Service Accountability Agreement is a contract with the LHIN for spending and services as outlined on the Community

Accountability Planning Submission (CAPS). It was agreed that the Board is in compliance for 2020-21 reporting purposes.

Moved by: Dawn Shickluna

Seconded by: Andrew Bassingthwaighte

That CMHA Niagara has complied with all obligations under the MSAA during the period April 1, 2020 to March 31, 2021.

Carried.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Chris Ventura moved to adjourn the meeting at 6:19 p.m.

Recorder Margaret Rankin

President Christopher Yendt